

**BURBANK UNIFIED SCHOOL DISTRICT
EMERGENCY OPERATIONS**

Job Description

EOC INSPECTION TEAM

RESPONSIBILITIES:

The goals of creating a safe environment are to maintain rescuer safety and to remove victims as quickly as possible while minimizing additional injury.

Survey all District office facilities, assessing the damage and coordinating the repair of damage to District facilities.

Survey all other infrastructure systems within the District.

Respond as directed, to other sites.
Obtain information from other teams/units within the Operations Section.

Respond as directed, to other sites.

ACTIVATION 2 (billion Generic Checklist) JETEMC / P / MCID BDC BT/TT1101c 012005 JETEMC / P / MCID B

DEMOBILIZATION STAGE:

Follow the Activation/Demobilization Generic checklist.

EQUIPMENT/SUPPLIES:

Building Inspection Check-Off List
Clipboard
District identification badge, clearly visible
Dust Masks
Flashlight
Gloves
Goggles
Green/Yellow/Red Inspection Notices
Guidelines for Inspection Team Members:

- Rapid Evaluation of Buildings
- Guidelines for Site Custodians

Hard hat
Master Keys
Pencils
Permanent Sharpie Marker
Team Inspection Package
Two-way Radio
Vest (Employees wear green; runners/volunteers wear orange)

INSPECTM
8/02