

**BURBANK UNIFIED SCHOOL DISTRICT
EMERGENCY OPERATIONS**

Job Description

MEDICAL TEAM

RESPONSIBILITIES:

Provide for safety of staff and students.

Report to assigned area.

Use approved safety equipment and techniques.

Prepare area to receive victims (see equipment/supplies list below)

ACTIVATION STAGE:

Check triage tag for notations.

Perform secondary assessment using “Head-to-Toe Evaluation” form.

Administer appropriate first aid and document on “Continued Evaluation” chart (backside of “Head-to-Toe” chart).

OPERATIONAL STAGE:

Administer appropriate first aid.

Keep accurate records of care given.

